

Register of Sub-schemes & delegations – Appendix 2

Director of Finance & Procurement

The scheme of sub-delegation below shows the Council’s function and the job title (or where required, name) of the officer to whom those decision-making powers and functions are delegated. Where a job title is given the delegations to all post holders of that job title. In all cases, each delegation applies to each person in the direct line management of the delegate post holder or named person.

For the avoidance of doubt, the Director of Finance & Procurement can make decisions on behalf of the Council with in their areas of responsibility provided that that decision has not been specifically reserved to Full Council, a Committee or Cabinet (Areas of responsibility include Accountancy, Pensions, Bank Accounts, Cost Centre creation & closing, virements, Grant Claim Approval, Procurement & Insurance). The following specific function relates purely to the area of pensions & may also be exercised by officers specified on behalf of the Director and in the name of the Director.

This authorisation is effective from the date of signature (April 2018) of the document and replaces any former authorisations

In exercise of the power given to me pursuant 1 of Part 3 Section D2 of Wiltshire Council’s Constitution Scheme of Delegation to Officers (as last updated in February 2016) adopted by the Council at its meeting on 9th November 2010 or any subsequent successor constitution. I hereby authorise the officers designated in the last column of the table below to exercise on my behalf the powers set out in the first column subject to the necessary consultations and limitations specified.

Function	Consultees	Limitations	Job title or Name of Officer
The Section 151 Officer also undertakes the role of the Treasurer to the Wiltshire Pension Fund. Where there are matters of conflict the Section 151 Officer the matter to the Committee or Council Deputy to represent that body to minimise the risk of conflict	Cabinet Pension Fund	n/a	Chief Accountant Head of Pension Administration and Relations & Investment Manager
Approval of Procurement and suppliers for the service, including referral of cases to legal advisors	Pension Committee	Levels of approval	Head of Pension Administration and Relations & Investment Manager Pension Committee